



**St. Andrew's Residence, Chatham
Annual Report for the Annual General Meeting
Katheryn Clements Hall
Monday, June 23, 2014 - 4:00pm**

2013-2014 BOARD OF DIRECTORS

JANET BRADDON	KELLEY DOYLE	BARRY FRASER
FAYE GEDDES	JUDITH HOUSTON	JANET MCGUIGAN KELLY
BEV SHREVE	JAMES SNYDER	

2013-2014 EXECUTIVE

President: Faye Geddes	Vice President: Kelley Doyle
Treasurer: Barry Fraser	Past President: Barry Fraser
Secretary: Janet Braddon/Bev Shreve	

2013-2014 COMMITTEE CHAIRS

Finance Committee	Barry Fraser
Governance Committee	James Snyder
Community Programs	Kelley Doyle
Quality and Human Risk	Janet Braddon/Judith Houston
Nominating Committee	Barry Fraser

2013-2014 STAFF

Interim CEO	Jessica Smith	Director of Development	Jodi Maroney
Director of Residential Services	Liddy Krieger	Director of Administration	Christine Elliott
Human Resource Manager	Kate Moerman	Finance Manager	Karen Travis
Director of Care	Linda Slemensky	Community Programs Coordinator	Steven Reinhardus
Executive Assistant	Irene Spisar	Community & Client Relations Manager	Melissa Parker
Administrative Assistant	Ina Beintema	Programs Coordinator	Melinda Jenner
Maintenance Supervisor	Barry Elgie	Age Friendly, Plan Project Coordinator	Devin Andrews

President's Message

This past year has been a very active one for St. Andrew's Residence. (Perhaps that is an understatement from both a Board and Staff perspective)
The Board members, community members, volunteers and staff have all worked very hard to move St. Andrew's Residence forward. Thank-you all. I'd like to share today just a few highlights of the past year, related to our vision, and a few more related to the mission that we have accomplished together.

St. Andrew's Residence Vision (is)

To contribute to a sustainable system that provides quality of life for seniors in Chatham-Kent and offering peace of mind for their family and friends.

1. Partnering with the Chatham-Kent Hospice Board to provide palliative care for the residents of Chatham-Kent has been very exciting. Jennifer Wilson, Chair of the Hospice Board was the initial champion, and continues to be the champion to provide this service to the community.

Board members and staff worked with members of the community and the Chatham-Kent Hospice Board members to get approval from the LHIN's for operational dollars, for funding from the Municipality of Chatham-Kent, to develop Board structure, provide back office support, to develop a Memorandum of Understanding, and in as many other aspects as was possible.

2. To enable St. Andrew's Residence to continue to consider opportunities to improve the system, a line of Credit was obtained from the Bank of Nova Scotia.
3. There was an opportunity to operate short-term long-term care beds (I know that sounds strange, it is for individuals waiting in Wallaceburg for a permanent long term care bed). After much investigation it was determined this was not a service St. Andrew's Residence had the resources to provide at this time.
4. The Restorative Program:
This program is for individuals needing restorative care after an illness or surgery was started this winter. It is funded by the LHIN's through the Community Care Access Centre (CCAC) and is free to program participants.

St. Andrew's Residence's Mission:

St. Andrew's Residence provides services that maintain and increase the quality of life for seniors living in Chatham-Kent.

1. St. Andrew's Residence continues to meet its strategic plan goal to provide Meals on Wheels throughout Chatham- Kent. By working with the LHIN's to provide this service, St. Andrew's now provide meals to Blenheim, Ridgetown and Tilbury.
2. St. Andrew's Residence has developed a Property Management Agreement with St. Andrew's Terrace Life Lease Residence Inc.

3. The Governance Committee continues to review, revise and develop policies to provide guidance for the organization's operation and ensure legislative standards are being met. This is a never ending job.
4. The Quality and Human Risk Committee developed a Quality Improvement Plan to ensure the care continues to meet standards and meet the needs of the residents.
5. The Board enrolled in Imagine Canada Accreditation Process. Imagine Canada Standards Program offers a Canada-wide set of shared standards for charities and non-profits' designed to strengthen their capacity in board governance, financial accountability and transparency, fundraising, staff management and volunteer management.

The Board conducted a self- evaluation this year. This program will provide direction for the Board's continuous improvement.

1. Risk management is always a challenge for any organization and is part of the strategic plan. Currently each Board committee is identifying risks for all St. Andrew's programs.
2. In November, Carolynn Barko resigned as CEO of St. Andrew's Residence. Jessica Smith was appointed Interim CEO. The recruitment process for the new Executive Director is at the interviewing stage.
3. St. Andrew's Residence continues to operate in the black. This is great accomplishment as the census is always fluctuating. The Board thanks the staff for making this a priority.

As we move forward next year, there will continue to be challenges. Under Kelley Doyle's leadership I am confident the challenges will be dealt with in an efficient manner.

I wish to thank each of the Board members for their commitment to St. Andrew's Residence. Each of you shared your skills and knowledge that has enabled the organization to grow. More importantly, thank you for volunteering your time, as you have given a large amount of it this year between board and committee meetings.

Staff, you are the heart of St. Andrew's. You make St. Andrew's what it is known for, a caring residence.

I have always said you are St. Andrew's biggest asset. Thank you to our management staff for your leadership. Please pass on to your staff the Board's appreciation for their good work.

Dr. Gamble, thank you for providing medical direction for the care of the residents.

Volunteers, you provide so many things that make the residents stay here more enjoyable. There are too many to name and I would miss some if I tried. You, like the staff, are the heart of St. Andrew's Residence.

I want to **thank you all** for making the culture of St. Andrew's one that makes it known
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as a first class residence in the community. I, personally, am very, very proud of St. Andrew's Residence.

Again, many thanks for all your support.

Respectfully submitted,
Faye Geddes
President of the Board
June 24, 2013

**Message from St. Andrew's Residence
Medical Director**

Report to the Board of St Andrew's Residence from the Medical Director. June 23, 2014

It once again gives me pleasure to report on the health of the residents at St. Andrew's. There are currently 65 residents at the home and 9 - 15 of those are receiving the extra care that keeps them active and semi-independent. Thirteen residents were transferred to long term care and four residents were transferred to other retirement residences in the community. Our average age is approximately 87 years compared with 86 last report.

We experienced no influenza outbreaks this year in part due to the fact that 80% of residents and staff received the influenza vaccine at the beginning of the season in the fall; There were three cases of para influenza which is less virulent. This is a great benefit for the residents as influenza is one of the serious illnesses in the elderly and they should be protected from it. The fact that we have had no serious outbreaks has allowed the staff to focus on the extra care that St Andrew's is noted for in the community.

The active exercise programs in the Residence keeps people mobile and independent and I would encourage as much of this activity as is possible. We lament the loss of some of the physiotherapy which we had access to in the past.

St. Andrew's Residence continues to provide superior health care and is among the best facilities in the community. I offer special thanks to the Nursing and Health care staff for their dedication to the health and well-being of the residents.

Respectfully submitted
Brian Gamble MA MD FCFP
Medical Director, St. Andrew's Residence

**Message from the President of
St. Andrew's Residence Auxiliary
Linda Rieger**

Let us Pray:

Loving God we thank you for this beautiful day and the opportunity to come together in fellowship and as team players to do your work, in joy and in peace in the belief that hope will abound and together we can make a difference as we strive to help wherever we are called. Amen

In 2013 our executive consisted of Linda Rieger as President, Ann LaPointe as Secretary and Lynda Milord as Treasurer. I would like to thank Ann and Lynda for their dedication and for making my job so much easier. It is an honour to serve as president and work with all the beautiful ladies on our auxiliary. In September 2014 we will celebrate 43 years of service to St. Andrew's Residence.

The St. Andrew's Auxiliary has a membership of 28 ladies. One of the members still resides at the residence. We had one new member join us in November 2013. This past year we lost three of our special members, Elsie Wigle, Olga Balazsi and Nancy Greven. I say special, as all of the women in the auxiliary are special to me. They are more than friends, they are family. Elsie lit up the room when she walked into it with her smile and warm sense of humour. Nancy was always there to help and most of you will remember her sitting at the piano playing for us as we enjoyed a glass of wine in the Catherine Clements Hall after each annual meeting. Olga always had a kind word and a smile for everyone. When I was new she always saved me a seat at any of the meetings and helped me to feel welcomed. I know they are all in heaven as they were all angels here on earth.

Each one of my ladies gives her time freely and never asks for anything in return. Gwen Taylor celebrated her 100th Birthday in March of 2014 and she still bakes when she can to help with our bake table for the Strawberry social. Phyllis Urry is 92 and she was here at the strawberry social working at the door because she wanted to help. Most of our ladies are in their 80's and some in their 90's but I won't mention names in case they are listening or here in the room. When I send a signup sheet around at the meetings they are the first ones to sign up to help out when needed. I know they love to help with the residents and I know the residents enjoy their company. Our June strawberry social, complete with a bake table and jazzy jewelry table, our yard sale in September and Penny sale in October are all good money makers. All were great successes.

Monies earned at these events are used to help, where needed at the residence. Each

year we ask the staff to notify us if there is anything that we can help purchase for the residence. In 2013 we were planning on purchasing a new computer for the lounge but the staff are not sure the residents would use it so we are waiting for other suggestions as to how we can give back to the residents.

We are still very involved with the monthly Birthday parties and we supply the cakes for as many months of the year as needed. A Birthday card with a toonie inside is given to each resident celebrating that month. Betty Nash, one of our auxiliary ladies delivers the cards personally to the person celebrating on the actual date of their birthday. In the past the cards were handed out at the monthly birthday parties. The residents seem to like getting their card on the actual day. Our members also help with the day away programs, work in the tuck shop, help with the monthly bingos and the treat cart, and supply transportation for any day trips that are planned.

I would like to recognize and thank Jessica Smith, Melissa Parker and Ina Beintema for all their assistance & support over this past year and I would also like to thank Jessica for coming to our meetings and keeping us updated on all the new things that are happening at St. Andrew's.

On behalf of the Auxiliary, I would like to thank the Board for inviting us to this Annual meeting.

May God grant St. Andrew's Residence a prosperous and rewarding 2014.